

**2016-2019**

**AGREEMENT BETWEEN  
SECTION FIVE  
AND  
UNITED SPORTS BOARD COUNCIL**

, Section V Officials' Fees Coordinator  
Frank Mangione, United Sports Board Council Negotiator

## OBLIGATIONS OF SCHOOLS

Schools or home teams, where applicable, shall:

1. **NOTIFY**:
  - a. **Officials' Boards** regarding school or game site and parking location for each contest. This should be done at least 2 weeks prior to the start of the season.
  - b. **The assigner** if a sports team is eliminated from the school's program. (Notification, done in time for the assigner to contact officials, eliminates the school's liability for officials' fees for such contests.)
  - c. **Officials** when the scheduled starting time has been changed. **NOTE** - Visiting schools should schedule a later starting time if they anticipate difficulties in timely bus transportation. Problems with late starting meets shall be referred to the USBC President **AND** the Section V Executive Coordinator.
  - d. The **official** if there is a question regarding a voucher. Vouchers will be paid as submitted. Unresolved issues should be submitted to the grievance process.
  
2. **PROVIDE**:
  - a. **A secure place** for valuables and a private dressing and showering facility when possible. The dressing room shall be open at the conclusion of the contest and at half time, where applicable. No Coaches will be allowed in dressing facility until the officials have vacated the facility.
  - b. **A pay voucher** (prior to the contest).
  - c. **11 vouchers** in a timely manner to ensure working officials are paid **within forty five (45) working days** of the date of submission of a completed voucher. Submission is defined as delivery of voucher to coach or team personal. **Forty five day requirement is not applicable to sectional fees.**
  - d. **Facilities & Equipment** - applicable to the contest, properly marked and in a safe working condition.
  - e. **Personnel** (properly trained) for timing equipment and scorebooks.
  - f. Proper **Security** for officials.
  - g. Appropriate **Disqualification Forms**. (Within two weeks, a written report shall be sent to the official(s) regarding the outcome of any ejection.)
  
3. **IDENTIFY** the person in charge (for crowd control, etc.) to the site officials.
  
4. **PAY** the fee for the appropriate number of officials for that contest. If fewer than the appropriate number report those officials shall designate how the fee shall be divided. (If one official does the contest, that official shall be paid 1 1/2 times the game fee.) If the official(s) decline to officiate an "understaffed" contest they shall be entitled to.
  - a. A school or district may correct addition errors on a voucher submitted by an official.
  - b. Any other corrections or a change to a voucher requires prior notification to the affected official or board.
  
5. **SUBMIT** names of potential officials to the appropriate Board President(s).
  
6. **MAINTAIN** Social Security numbers of officials. (Note: to insure confidentiality, officials will submit social security numbers on the voucher in a sealed envelope.)

## **OBLIGATIONS OF OFFICIALS**

Officials shall:

1. **REPORT** to the athletic director or coach upon arrival.
2. **ACCEPT** assignment changes only through the appropriate assigner.
3. **PROVIDE** Social Security number. (Note: to insure confidentiality, officials will submit social security numbers on the voucher .

**REPORT** instances of student/athlete and/or coach misconduct/disqualification on the forms provided.responsibilityresponsibility

## **OBLIGATIONS OF OFFICIALS' BOARDS**

Officials' boards shall:

1. **DISTRIBUTE** a roster of their officials (including home,cell and work phone numbers and e-mail addresses if available) to the person(s) designated by the league. Note - This roster should include only those who have met (or will) meet the Five Point Criteria outlined in the State OCF Agreement.
2. **INVESTIGATE** and attempt to settle disagreements regarding vouchers.
3. **PROVIDE** (prior to the start of the season) each league with the name of the person to be contacted regarding schedule changes, contract interpretation disagreements, etc.
4. **FURNISH** all officials with copies of the current contract.
5. **NOTIFY** the home school of any changes made in officials assigned to that school. Failure to do so absolves the school of the requirement to pay non-notified officials in the event of a cancelled contest.
6. **IMPLEMENT** aggressive recruitment procedures to maintain a consistent number of officials for all assignmentsCoordinator
7. **PROVIDE** training for both new and current officials.
8. **DETERMINE** disciplinary action appropriate for any official missing an assignment.**COMMUNICATE** to

## **OBLIGATIONS OF LEAGUES**

The league shall:

1. **PROVIDE** a current roster of athletic directors and coaches to the officials' organization at least 2 weeks prior to the start of the season.
2. **PROVIDE** the officials organization with the name of the person to be contacted regarding problems, grievances, etc. This should be done prior to the start of the sport season.
3. **FURNISH** all appropriate league personnel with copies of the current contract.

4. **PROVIDE** all league schedules at least 30 days prior to the first scheduled contest of the season.

#### **OBLIGATIONS OF THOSE RESPONSIBLE FOR DRAWING and/or ASSIGNING**

Those responsible for drawing and/or assigning shall:

1. **SECURE** availability data from officials including
    - a. High school closest to home address.
    - b. High school closest to work address.
    - c. Usual work days and hours.
  2. **SECURE** the following data from schools:
    - a. Officials rejected
- . **NOTIFY** schools if assignments cannot be made using the requirement in 2a above.
  - . **AVOID** assigning the same officials repeatedly to the same schools or teams.
  - . **CONTACT** officials involved when meets are cancelled or postponed. If possible, the same officials should be assigned to postponed contests.
  - . **INFORM** schools when officials' assignments to their schools are changed. Department leared.

## **FINGERPRINTING**

1. Only fingerprinted officials will be assigned in Section V. If the State Education Department (SED) denies an official's fingerprint clearance, that official will be suspended until the case is reviewed and the official is cleared. New officials will be granted a conditional clearance upon being fingerprinted, pending approval by SED.
2. Section V will reimburse new officials 50% of the fingerprinting fee. Reimbursement will only be provided to those officials who are cleared by SED. New Officials are responsible for the remaining 50% of the fee.
3. All schools in Section V will contribute \$50/year to the fingerprinting fund. The schools will pay the \$50.00 fee to their league treasurer. The league treasurer will send one check to the Section V treasurer by October 1<sup>st</sup>. Independent will be billed separately if they have no league affiliation. Except as noted on #7
4. All officials' organizations will contribute \$50/year payable to the United Sports Board Council Treasurer. Board treasurers will send a check to Section V Treasurer by October 1<sup>st</sup> for fall sports, January 1<sup>st</sup> for winter sports and April 1<sup>st</sup> for spring sports.
5. All officials' organizations in good standing with the USBC (current with dues) are eligible for the reimbursement program. Should an official's organization choose not to contribute, new officials in that organization would not be eligible for the 50% reimbursement. Should a school choose not to contribute, they would be in violation of the Section V constitution/contract and will be sanctioned accordingly.
6. By July 1, the USBC Treasurer will receive a written report of the status of the fingerprinting fund. This should include the fund balance, dollar amount contributed by the schools, dollar amount contributed by the officials' organizations and the amount paid for reimbursements.
7. Should the fund exceed \$10,000 , neither group will contribute any fee the next year. oth parties will determine if the \$50 fee would be collected for the upcoming seasons.
8. The official's board will send written notice to the USBC Treasurer of new officials eligible for reimbursement. If that board is eligible for reimbursement, the USBC Treasurer will submit that list to the Section V Treasurer for payment. Payments will be made approximately once a month for dispersal to individuals. It is the official's responsibility to make sure that the fingerprinting results are correctly given to their board, as only approved officials will be eligible for assignment.

## **CANCELLATION, POSTPONEMENT OR PREMATURE TERMINATION OF CONTESTS**

1. Schools or assigners should notify officials when a contest has been cancelled or postponed by 1:30 (for afternoon contests) or 3:30 (for evening contests).
  - a. Schools should notify the assigner if unable to contact the official.
  - b. For Saturday contests officials should be notified at least 3 hours prior to the starting time.
  - c. Officials who were not notified shall be paid the regular fee upon reporting for the contest.
2. The full game rate shall be paid to each official for any contest not completed, BUT declared official.
  - a. The minimum game fee for a contest started but not completed will be  $\frac{1}{2}$  of regular game fee. Any contest longer than  $\frac{1}{2}$  the scheduled time will be paid a pro-rated fee for any contest started but not completed.
3. Any official completing a previously uncompleted contest (e.g. remaining 5 innings of a game), shall be paid a fee covering the percentage of the contest officiated. The full fee is paid if the entire contest is replayed.

## **GRIEVANCE PROCEDURE**

1. **PURPOSE**: to settle in the shortest possible time disputes [Note - the official must contact the school and/or the official's board in an attempt to resolve the disagreement within 2 school days of the incident.]

**Step 1.** The official contacts the USBC President and/or the school contacts the Section V Executive Coordinator.

**Step 2.** The USBC President and the Section V Executive Coordinator will attempt to resolve the problem.

**Step 3.** If step 2 is unsuccessful, a Grievance Committee [composed of the USBC President (or designee), the Section V Executive Coordinator (or designee) and a third person mutually agreed upon] will be formed to resolve the issue.

- NOTES**
- a. Each step should be completed within 3 weeks.
  - b. The grievant(s) may be present at step 3.
  - c. Either the official or the school may request that the grievance be moved to the next step.
  - d. The decision at step 3 is final and binding.

## **ITEMS NOT SPECIFICALLY COVERED**

1. Prior to the assignment of officials, Section V Executive Coordinator shall work out special arrangements with OFFICIALS' BOARDS and the USBC Negotiator regarding the use and payment of officials for ANY TYPE of competitive format not specifically covered in this contract. If a specific competition is expected to run longer than a normal contest, the fee should be negotiated in advance of that competition.

## **CHANGE IN CONDITIONS**

1. Negotiations may be re-opened by either party for a sport, due to a change in conditions of employment.

## **NOTES**

2. 1. This contract applies to all levels of competition (Varsity, J.V. and Modified) both during the season and Sectionals. There shall be increased compensation for sectionals as detailed in the fee schedule.

- . Each official shall perform as an independent contractor in accordance with currently approved methods and practices in his/her professional capacity and the standards of the United Sports Board Council and the NYSPHSAA, Inc.

with **ITEMS PERTAINING TO SPECIFIC SPORTS**

**BASKETBALL**

1. Three officials shall be assigned when so requested by the school or league.

**FOOTBALL**

1. The assignment of officials will occur no later than one week subsequent to the Section V starting date for football practice. All crews shall be assigned for each game.
2. The home team shall provide:
  - a. 4 trained people to run the line-to-gain and down markers.
  - b. A competent person who has knowledge of the rules if a field clock is to be used.

**GYMNASTICS**

1. The official(s) shall judge a maximum of twelve (12) gymnasts per event at a dual meet.
2. The official(s) shall inform the coach if, a piece of equipment is unsafe or not regulation. If it be repaired or replaced, the event will not be held.
3. In a dual meet [maximum of 48 routines (4 routines for 12 gymnasts)], officials will be compensated for additional routines above 48 according to the outline in the fee schedule.

**WRESTLING**

1. Officials shall be compensated for exhibition matches only after the normal number of matches has been officiated. (Maximum of 6 beyond normal number.)
2. No official shall be obligated to officiate both the J.V. and Varsity dual meets unless the official has been previously notified and has agreed.



## SWIMMING

1. A typical varsity swim meet with diving is defined as 11 swimming events consisting of 1 heat per event and 1 diving event consisting of 4 divers in a 4 lane pool, 6 divers in a 6 lane pool, etc.
2. A typical varsity swim meet without diving is defined as 11 swimming events consisting of 1 heat per event.
3. If both teams agree in advance, open lanes in non-exhibition swimming events can be filled with exhibition swimmers.
4. No additional charge will be made up to a limit of 200 yards or two heats of exhibitions, whichever is less.
5. Each additional heat in a swimming event will be considered exhibition and will result in an additional charge per official. Each diver beyond the entitled number will be subject to an additional charge per official.
6. The officials required to run a sectional swim championship meet are as follows:
  - Referee
  - Starter
  - (2) Stroke / Turn Judges
  - Announcer
  - Scorer (at the option of the sectional coordinator)
  - (1) Take Off Judge / Timer per lane

All other officials shall be paid the following fees:

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Referee  
Starter

Stroke / Turn,  
Announcer, Scorer

## TRACK

1. The maximum number of participants per event/per school shall be for an 8+ lane track:  
4 team meet (2 Schools) – 4 per Boys Dual meet, 4 per Girls Dual meet  
6 team meet (3 Schools) – 4 per Boys Dual meet, 4 per Girls Dual meet  
4 Schools or more – 4 per Boys Dual meet, 4 per Girls Dual meet  
The maximum for a 6-lane track:  
4 team meet (2 Schools) – 3 per Boys Dual meet, 3 per Girls Dual meet  
Field events – 4 per Boys Dual meet, 4 per Girls Dual meet
2. The number of officials to be used in large meets is left to the discretion of the meet organizer.

### 3. **DEFINITIONS**

a. **Dual Meet - 2 Teams**

A meet where 2 boys teams, or 2 girls teams. Field events are held simultaneously with running events. The number of exhibitions will be limited to 4.

b. **Combined Meet - 3 to 4 Teams**

A meet where 3 to 4 boys teams, or 3 to 4 girls teams, or 2 schools with boys and girls teams. Field events are held simultaneously with running events. The number of exhibitions will be limited to 4.

c. **Multiple Team Meet - 5 to 8 Teams**

A meet where 5 to 8 boys teams, or 5 to 8 girls teams, or 2 to 4 schools with boys and girls teams. Field events are held simultaneously with running events. The number of exhibitions will be limited to 4.

d. **Large Meets – 9+ teams**

A meet where 9 or more boys teams, or 9 or more girls teams, or 5 or more schools with boys and girls teams. Field events are held simultaneously with running events.

### **Volleyball Tournament Fee Schedule**

The regular season varsity and JV tournament fee will be paid on a per game basis for those formats not otherwise included in the fee schedule. The fee will be:

Varsity	JV
\$ per game	\$ per game

## Sectional Fee Schedule

Note: Additional payment for officiating sectional contests starts at the quarterfinal level. Any pre-quarterfinal competition will be paid at the regular contract rate.

The following will receive the listed additional stipends for sectional tournament play:  
Basketball, Football, Ice Hockey, Baseball, Soccer, Lacrosse, Softball, Field Hockey. and Volleyball.

		67	'17-'118	'18-'19
Quarterfinals / Outbracket	Fee +	7.50	7.50	8
Semifinals	Fee +	11.50	11.50	2
Finals	Fee +	14.50	14.50	5

The following sports will receive the indicated additional stipends for sectional competition:

	2016-17	'17-18	'18-'19
Wrestling:			
Gymnastics: Regular season fee plus _____.	12.50		
Track: (one starter per meet)			
One class meet	\$105.00		
Two class meet	\$120.00		
State Qualifiers	\$125.00		

Cross Country: 21 or more school fee plus \$.25 per school.

Sport	Year	VARSIITY	JV / FROSH	MODIFIED*	SPECIAL
<b>Basketball</b>	16-17	\$95.00			
	17-18	\$96.00			
	18-19	\$97.00			
<b>Football</b>	16-17	\$95.00			
	17-18	\$96.00			
	18-19	\$97.00			
<b>Ice Hockey</b>	16-17	\$95.00			
	17-18	\$96.00			
	18-19	\$97.00			
<b>Lacrosse</b>	16-17	\$95.00			
	17-18	\$96.00			
	18-19	\$97.00			
<b>Wrestling</b>	16-17	\$95.00			Extra Varsity bouts: \$ Extra JV bouts: \$ <b>*Tournament fee same as extra bouts</b>
	17-18	\$96.00			Extra Varsity bouts: \$ Extra JV bouts: \$4. <b>*Tournament fee same as extra bouts</b>
	18-19	\$97.00			Extra Varsity bouts: \$ Extra JV bouts: \$4. <b>*Tournament fee same as extra bouts</b>

	2016-17	2017-18	2018-19
<b>4 Team Modified/Modified</b>			
Referee	\$57.00	\$58.00	\$59.00
Starter	\$55.00	\$56.00	\$57.00
Judge	\$53.00	\$54.00	\$55.00

SPORT	Year	VARSIITY	JV / FROSH	MODIFIED	SPECIAL
<b>Track – Dual</b>	16-17				

Starter Judge		\$84.00 \$76.00	\$58.80 \$53.20	\$50.40 \$45.60	
Starter Judge	17-18	\$85.00 \$77.00	\$59.50 \$53.90	\$51.00 \$46.20	
Starter Judge	18-19	\$86.00 \$78.00	\$60.20 \$54.60	\$51.60 \$46.80	
<b>Track – Combined</b>					
Starter Judge	16-17	\$112.00 \$102.00	\$78.40 \$71.40	\$67.20 \$61.20	
Starter Judge	17-18	\$113.00 \$103.00	\$79.10 \$72.10	\$67.80 \$61.80	
Starter Judge	18-19	\$114.00 \$103.00	\$79.80 \$72.80	\$68.40 \$62.40	
<b>Track – Multiple</b>					
Starter Judge	16-17	\$119.00 \$109.00	\$83.30 \$76.30	\$71.40 \$65.40	
Starter Judge	17-18	\$120.00 \$110.00	\$84.00 \$77.00	\$72.00 \$66.00	
Starter Judge	18-19	\$121.00 \$111.00	\$84.70 \$77.70	\$72.60 \$66.60	
<b>Track – Large</b>					
Starter Judge	16-17	\$130.00 \$119.00	\$91.00 \$83.30	\$78.00 \$71.40	
Starter Judge	17-18	\$131.00 \$120.00	\$91.70 \$84.00	\$78.60 \$72.00	
Starter Judge	18-19	\$132.00 \$121.00	\$92.40 \$84.70	\$78.00 \$72.60	

<b>SPORT</b>	<b>Year</b>	<b>VARSDITY</b>	<b>JV</b>	<b>MODIFIED</b>	<b>SPECIAL</b>
<b>Volleyball</b>	16-17	\$83.00 (3 of 5)	\$58.10 (3 of 3)	\$49.80 (3 of 3)	Varsity Volleyball Tournament fees: Playoffs 2 of 3 or 3of 3 \$17.00 per game  JV Volleyball Tournament fees: Playoffs 2 of 3 or 3of 3 \$12.00 per game
	17-18	\$84.00 (3 of 5)	\$59.10 (3 of 3)	\$50.80 (3 of 3)	Varsity Volleyball Tournament fees: Playoffs 2 of 3 or 3of 3 \$17.00 per game  JV Volleyball Tournament fees: Playoffs 2 of 3 or 3of 3 \$12.00 per game
	18-19	\$85.00 (3 of 5)	\$60.10 (3 of 3)	\$51.80 (3 of 3)	Varsity Volleyball Tournament fees: Playoffs 2 of 3 or 3of 3 \$17.00 per game  JV Volleyball Tournament fees: Playoffs 2 of 3 or 3of 3 \$12.00 per game

Varsity / JV Combo	16-17	\$132	
Varsity / JV Combo	17-18	\$133	
Varsity / JV Combo	18-19	\$134	
(6 of 6)	16-17		\$74.40
(6 of 6)	17-18		\$75.40
(6 of 6)	18-19		\$76.40

<b>Cross Country</b>	16-17	17-18	18-19
<b>1 to 9 Schools</b>			
Starter	\$79.00	\$80.00	\$81.00
Judge	\$75.00	\$76.00	\$77.00
<b>10 to 20 Schools</b>			
Starter	\$92.00	\$93.00	\$94.00
Judge	\$87.00	\$88.00	\$89.00
<b>21 or more Schools</b>			
Starter	\$106.00	\$107.00	\$108
Judge	\$100.00	\$101.00	\$102
<b>Modified Only</b>			
Starter	\$47.00	\$48.00	\$49.00
Judge	\$45.00	\$46.00	\$47.00